

Southeast Japanese School and Community Center

APPLICATION TO START A NEW CLASS OR ACTIVITY

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ email address \_\_\_\_\_

Name of Proposed New Activity Group \_\_\_\_\_

Do you have participants already? If not, how do you propose to get participants?

\_\_\_\_\_:

\_\_\_\_\_

Participants  Adults  Children  Both \_\_\_\_\_ Number of participants anticipated

How much time does your activity require per week? \_\_\_\_\_

Facilities Requested:

Gym  Multi-purpose Room  Kitchen  Conference Room  Classrooms  
 Tables (number) \_\_\_\_\_  Chairs(number) \_\_\_\_\_  PA system  Projector/Screen

Tuition/charges \_\_\_\_\_

Instructor's name \_\_\_\_\_

Instructor's credentials/experience

\_\_\_\_\_:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I, the applicant, request approval to form a new activity group using the community center facility. I am including documents supporting my class activity in the form of printed programs or video of past performances, etc.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

SEJSCC Action

Approved  Denied  Other \_\_\_\_\_ Date: \_\_\_\_\_